



Student Prospectus

Welcome to Southern Cross School of Business

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Stay In Touch

Welcome to Southern Cross School of Business

Thank you for choosing Southern Cross School of Business (SCSB) for your next learning experience.

SCSB is a CRICOS Registered Training Organisation (RTO 41253) that is focused on providing quality Vocational Education and Training (VET) in ELICOS and Nationally Accredited Vocational (VET) courses. It meets administrative, delivery, staffing, resources, marketing, financial, quality assurance and assessment standards of the Australian Skills Quality Authority (ASQA). ASQA which monitors the RTOs through regular external audits to verify adherence to Standards for Training Organisations.

SCSB is responsible for the quality of the training and assessment you will receive in compliance with Standards for RTOs 2025 and National ELICOS Standards 2018, and for the issuance of the Australian Qualifications Framework (AQF) certification. SCSB delivers a range of Nationally Accredited Vocational (VET) courses and ELICOS programs taught by qualified and experienced Trainers and Assessors.

SCSB aspire to provide a fresh approach in delivering proactive business and management training for individual who are seeking to boost their work skills and career prospects.

Best regards,
Principal

About SCSB

SCSB provides ELICOS programs and Vocational Education as a transformative and challenge-based institution

As a Registered Training Organisation (RTO), Southern Cross School of Business (SCSB) offers a diverse range of Vocational Education and Training (VET) courses and ELICOS programs. Designed to enhance skills and English proficiency, our courses prepare students for today's workplace, serving as a pathway to Higher Education.

Explore our offerings in business, leadership, and management, tailored to various career stages at SCSB's Diploma and Advanced Diploma courses provide flexible entry and exit points, accommodating learners post-school or in mid-career transitions.

Our courses integrate practical skills and industry-aligned knowledge, ensuring a well-rounded education. Join SCSB to embark on a journey of skill enhancement and career advancement.

Our Vision

SCSB provides ELICOS programs and Vocational Education as a transformative and challenge-based institution. At SCSB students, Trainers and Assessors, Professional and Stakeholders unite to collaboratively address real-world challenges. This collaboration encourages innovation, creating a distinctive educational environment where collective solutions shape the future.

At SCSB, we embrace a flipped learning approach, allowing students to engage with course content online. Face-to-face sessions are

dedicated to collaborative problem-solving and drawing inspiration from professional practice. This methodology ensures that classroom time is maximized for interactive and practical application, fostering a dynamic and enriched learning experience.

Through challenging action learning and action research, its students and stakeholders will transform themselves, responding to and preparing for the changing world of work. SCSB will strive to work beyond standards.





Our Mission

SCSB is committed to the comprehensive development and delivery of education and research, aiming to be a catalyst for profound transformation in individuals, businesses, and society at large. Our approach centres on collaborative endeavours, where stakeholders collectively engage in devising innovative

solutions to address real-world challenges, ensuring our contributions resonate meaningfully with the evolving landscape of contemporary situations.

Our Values

- Student-centred
- Real-world engaged
- Best-practice governance
- Academic primacy
- Academic freedom with responsibility
- Academic professionalism
- Quality and excellence
- Attention to detail and integrity
- Responsible and compliant marketing
- Positive Communication
- Listening
- Wellbeing, respect, compassion, forgiveness and gratitude

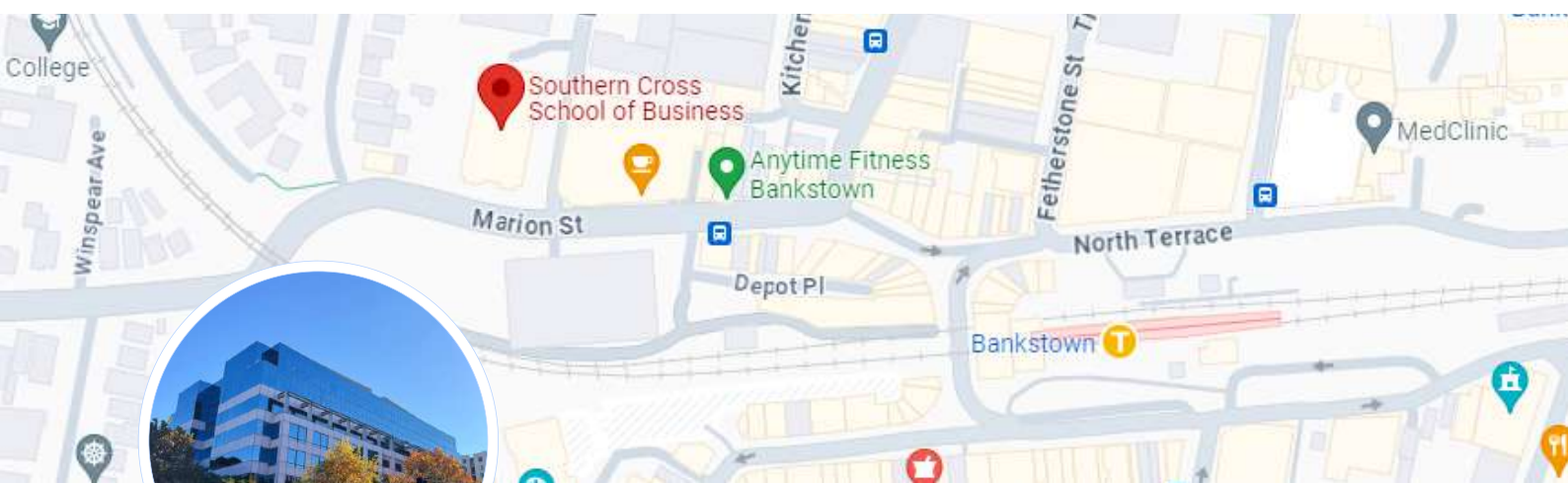


Our Location

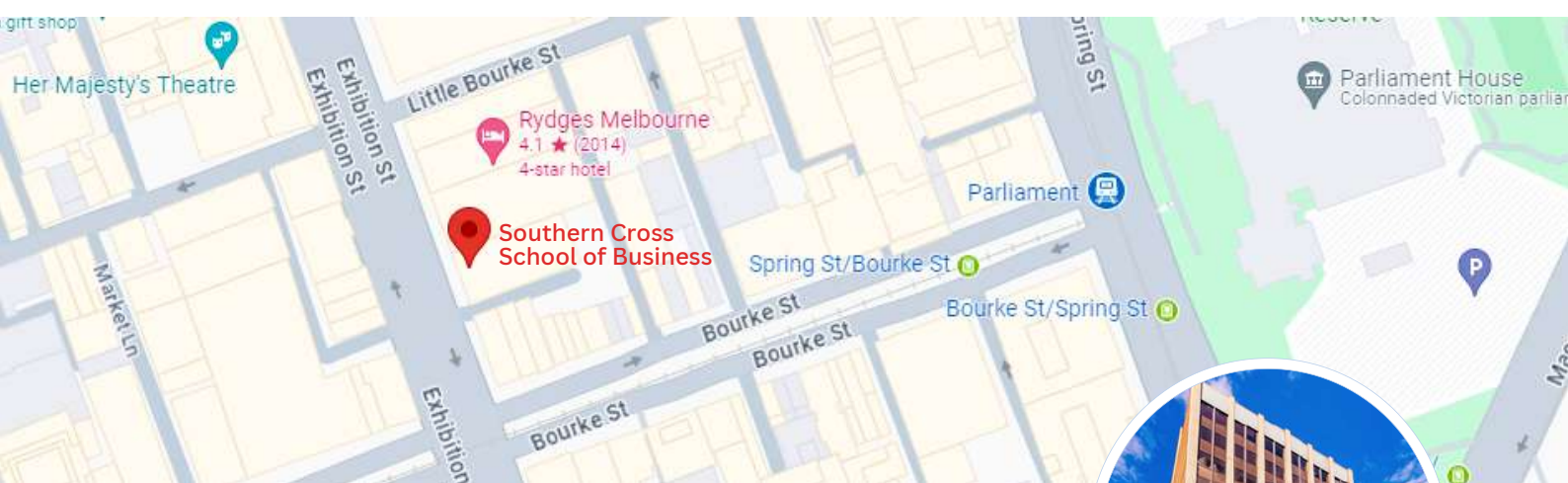
Southern Cross School of Business (SCSB) is located at:

- 2 Meredith Street, BANKSTOWN NSW 2200
- 168 Exhibition Street, MELBOURNE VIC 3000

The campus locations are within a short distance to the main transport, government offices and tourist facilities.



Address: Level 6, 2 Meredith Street BANKSTOWN NSW 2200



Address: Level 8, 168 Exhibition Street, MELBOURNE VIC 3000

SCSB Courses

At Southern Cross School of Business (SCSB), we offer a diverse range of courses in Hospitality, Community Services, Business, Leadership and Painting & Decorating. Additionally, our programs include English language training and university pathways through our prestigious partner institutions, ensuring comprehensive support for your academic and professional journey.



VET and Trade
Courses



English
Courses



Study
Pathways

Entry Requirement and Fees

COURSE/QUALIFICATION TITLE	DURATION	TUITION FEE	MATERIAL & SERVICES FEE
092867J English for Academic Purposes	Min 12 weeks	\$230/ week	\$10/week (Material Fee) \$250 (Application Fee)
092866K General English	4 - 48 weeks	\$230/ week	\$10/week (Material Fee) Maximum \$280.00 \$250 (Application Fee)

COURSE/QUALIFICATION TITLE	DURATION	TUITION FEE	MATERIAL & SERVICES FEE
BSB80120 Graduate Diploma of Management (Learning)	52 weeks	\$14,000	\$250 (Material Fee) \$250 (Application Fee)
BSB60420 Advanced Diploma of Leadership and Management	78 weeks	\$11,000	\$199 (Material Fee) \$250 (Application Fee)
BSB50420 Diploma of Leadership and Management	52 weeks	\$12,000	\$95 (Material Fee) \$250 (Application Fee)
BSB50120 Diploma of Business	52 weeks	\$12,000	\$95 (Material Fee) \$250 (Application Fee)
CHC52021 Diploma of Community Services	104 weeks	\$20,000	\$2000 (Material Fee) \$250 (Application Fee)
BSB80320 Graduate Diploma of Strategic Leadership	52 weeks	\$14,000	\$250 (Material Fee) \$250 (Application Fee)
SIT50422 Diploma of Hospitality Management	104 weeks	\$24,000	\$2,000 (Material Fee) \$250 (Application Fee)
CPC30620 Certificate III in Painting & Decorating	104 weeks	\$26,000	\$3,000 (Material Fee) \$250 (Application Fee)
SIT40521 Certificate IV in Kitchen Management	78 weeks	\$18,000	\$1,500 (Material Fee) \$250 (Application Fee)

Entry Requirement and Fees

- International students must be 18 years of age.
- Completed Australian AQF Level 4 qualification or High School Certificate qualification or equivalent; or overseas qualifications in Higher Education.
- International students must have a minimum of IELTS 6.0 or equivalent and above.
- Prior English language scores or an English Placement Test to study English language courses.

BSB60420 Advanced Diploma of Leadership and Management

Student must provide a proof of completion of a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions)

OR

provide a proof of two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise prior to course commencement.

BSB80120 Graduate Diploma of Management (Learning)

Student must provide a proof of completion of either the BSB61015 Advanced Diploma of Leadership and Management (or equivalent) OR BSB60420 Advanced Diploma of Leadership and Management OR

A bachelor's degree (or equivalent) prior to course commencement.

BSB80320 Graduate Diploma of Strategic Leadership

Student must provide a proof of completion of the Diploma OR Advanced Diploma qualification in related fields of study AND 3 years equivalent full-time relevant workplace or experience at a significant level of leadership and management responsibility and/or complexity in an enterprise; OR

Student must provide a proof of completion of the bachelor's degree in related fields of study AND 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise prior to course commencement; OR

Have five years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

English Courses



General English

The General English course at SCSB does not require any specific entry qualifications. It provides students with flexible and effective communication skills for various everyday situations. This course is designed to enhance English proficiency, catering to individuals from beginner to advanced levels.

Various levels of SCSB General English course are design for learners to gain competence in:

- Core Communication skills: Speaking, Listening, Reading and Writing.
- Grammar and vocabulary development
- Courses include excursions, as well as social and recreational activities.

English for Academic Purpose

English for Academic Purposes is a specialised course of English language that help prepares students who are intending to enter tertiary education institutions in Australia. This course helps students to acquire the necessary academic literacy to succeed in tertiary education institutions in Australia by developing their skills in:

- Assignment, report and essay writing;
- Academic reading and note-making;
- Communication and interaction in the academic environment activities.



BSB50120

Diploma of Business

This course promotes critical thinking skills that are used to create strategic business and marketing plans and identify business opportunities. You'll research, analyse and interpret domestic and international environments. The Diploma of Business consists of twelve units, including five core units and seven elective units, so you can tailor the course to fit your career goals.



Delivery method: Face-to-face

Course Duration: 52 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Qualification Structure: Our course has been designed to meet requirements for BSB50120 Diploma of Business. It contains 12 units of competency as follows:

- 5 core units
- 7 elective units

Outcomes

Potential Careers

- Executive officer
- Program consultant
- Program Co-Ordinator
- Business Development Manager
- Director of Operations
- Small Business Operator

Practical Skills

- Staff recruitment, selection, and induction
- Customer service quality management
- Meeting management
- Prioritizing personal work and professional development
- Administrative systems planning and implementation
- Workplace risk management
- Analysis of information knowledge management systems
- Marketing component understanding for market-specific marketing mix determination



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BSB50420

Diploma of Leadership and Management

This course is a widely focused course, especially suited to those wishing to upskill in several leadership and management areas. You'll be able to apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. The Diploma of Leadership and Management consists of twelve units, including six core units and six elective units, so you can tailor the course to fit your career goals.

Delivery method: Face-to-face

Course Duration: 52 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Qualification Structure: Our course has been designed to meet requirements for BSB50420 Diploma of Leadership and Management . It contains 12 units of competency as follows:

- 6 core units
- 6 elective units

Outcomes

Potential Careers

- Administration/ Operations/ Office Manager
- Sales Team Leader
- Facilities Supervisor
- Business/ Business Development Manager
- Corporate Services Manager
- Public Sector Manager

Practical Skills

- Identify communication needs, negotiate, and lead meetings/presentations.
- Foster critical and creative thinking.
- Manage and review workplace relationships.
- Monitor operational performance.
- Develop emotional intelligence.
- Establish team performance plans and foster cohesion.
- Maintain professional competence and refine solutions.
- Conduct and follow up on meetings.
- Manage business resources, recruitment, onboarding, and administrative systems.



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BSB60420

Advanced Diploma of Leadership and Management

This course equips you for leadership roles in HR or senior executive positions. You'll learn to develop and implement business strategies, manage risk, build strategic networks, and foster innovation. The Advanced Diploma of Leadership and Management consists of ten units including five core units and five elective units, so you can tailor the course to fit your career goals.



Delivery method: Face-to-face

Course Duration: 78 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Pre-requisite Requirements: [Read here](#)

Qualification Structure: Our course has been designed to meet requirements for BSB60420 Advanced Diploma of Leadership and Management. It contains 10 units of competency as follows:

- 5 core units
- 5 elective units

Outcomes

Potential Careers

- Senior Administrator
- Area/ Department Manager
- Business Analyst
- Business Development Director
- Managing Director
- Chief Executive Officer

Practical Skills

- Develop solutions to complex workplace issues.
- Lead and manage organisational change.
- Demonstrate senior leadership and competence.
- Implement business plans.
- Promote continuous improvement and innovation.
- Develop and evaluate corporate social responsibility policies.
- Establish strategic direction and competitive advantage.
- Review and assess digital strategy effectiveness.
- Manage budgeting, financial forecasting, and reporting.



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CHC52021

Diploma of Community Services

This course equips you with the skills and knowledge to provide direct support to individuals or groups of individuals. You may supervise workers and volunteers, manage cases, coordinate programs, or develop new business opportunities. The Diploma of Community Services consists of twenty units, including twelve core units and eight elective units, so you can tailor the course to fit your career goals.

Delivery method: Face-to-face

Course Duration: 104 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Qualification Structure: Our course has been designed to meet requirements for CHC52021 Diploma of Community Services. It contains 20 units of competency as follows:

- 12 core units
- 8 elective units

Outcomes

Potential Careers

- Case Worker (Disability/Community Services)
- Social Work Coordinator
- Care Coordinator
- Pastoral Care Counsellor
- Community Worker
- Family Support Worker
- Group Facilitator/Coordinator

Practical Skills

- Learning to work within a case management framework.
- Building caring and supportive relationships with people accessing services.
- Working with children and young people.
- Contributing to the review and evaluation of organisational policies and procedures.
- Engaging in person-centred interventions.
- Identifying and prioritising the goals of clients.
- Making referrals to other appropriate services.
- Manage programs in the community services sector.



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BSB80120

Graduate Diploma of Management (Learning)

This course provides specialised knowledge and skills in learning and capability development. You'll be able to generate and evaluate complex ideas, lead major learning functions, and be accountable for your work and others'. The Graduate Diploma of Management (Learning) consists of eight units, including three core units and five elective units, so you can tailor the course to fit your career goals.



Delivery method: Face-to-face

Course Duration: 52 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Pre-requisite Requirements: [Read here](#)

Qualification Structure: Our course has been designed to meet requirements for BSB80120 Graduate Diploma of Management (Learning). It contains 8 units of competency as follows:

- 3 core units
- 5 elective units

Outcomes

Potential Careers

- Training and Development Professionals
- Registered Training Organisations Managers/Directors
- Senior Administrator
- Senior Executive
- Human Resources Managers

Practical Skills

- Evaluate and enhance learning practices.
- Develop staff to meet organisational needs and improve outcomes.
- Foster innovative organisational thinking and practices.
- Design and implement a learning and development strategy.
- Develop innovative solutions for complex issues.
- Lead organisational transformation for strategic outcomes.
- Manage knowledge to boost productivity, efficiency, and innovation.



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RTO ID: 41253 | CRICOS CODE: 03523D

BSB80320

Graduate Diploma of Strategic Leadership

This course aims to assess an individual's grasp of leading strategic transformation and planning processes in organisations. It offers electives in financial strategy development, ethical leadership, and innovative thinking, culminating in a formal qualification. The Graduate Diploma of Strategic Leadership consists of eight units, including two core units and six elective units, so you can tailor the course to fit your career goals.

Delivery method: Face-to-face

Course Duration: 52 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Pre-requisite Requirements: [Read here](#)

Qualification Structure: Our course has been designed to meet requirements for BSB80320 Graduate Diploma of Strategic Leadership. It contains 8 units of competency as follows:

- 2 core units
- 6 elective units

Outcomes

Potential Careers

- Managing Director
- Chief Executive Officer
- Chief Operating Officer
- C Level Management

Practical Skills

- Staff recruitment, selection, and induction.
- Customer service quality management.
- Meeting management.
- Prioritizing personal work and professional development.
- Administrative systems planning and implementation.
- Workplace risk management.
- Analysis of information knowledge management systems.
- Marketing component understanding for market-specific marketing mix determination.



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RTO ID: 41253 | CRICOS CODE: 03523D

SIT50422

Diploma of Hospitality Management

This course prepares you for management roles in hospitality, including restaurants, hotels, and cafes. It supports multiskilling and specialisation in accommodation, cookery, food and beverage, and gaming. The Diploma of Hospitality Management consists of twenty-eight units, including eleven core units and seventeen elective units, so you can tailor the course to fit your career goals.



Delivery method: Face-to-face

Course Duration: 104 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Qualification Structure: Our course has been designed to meet requirements for SIT50422 The Diploma of Hospitality Management. It contains 28 units of competency as follows:

- 11 core units
- 17 elective units

Outcomes

Potential Careers

- Banquet or Function Manager
- Bar/ Café/ Club/ Restaurant Manager
- Kitchen Manager
- Chef De Cuisine/ Chef Pâtissier/ Sous Chef
- Front Office Manager
- Gaming Manager

Practical Skills

- Equipment manufacturer instructions.
- Commercial stock control procedures.
- Documentation for ordering, monitoring, and maintaining stock.
- Recording systems menus.
- Standard recipes, including recipes for special dietary requirements.
- Ordering and docketing paperwork.
- Food safety plan.
- Guidelines relating to food disposal, storage and presentation requirements.
- Safety Data Sheets (SDS) for cleaning and chemical agents.
- Workflow schedules.
- Cleaning schedules.



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RTO ID: 41253 | CRICOS CODE: 03523D

SIT40521

Certificate IV in Kitchen Management

This qualification reflects the role of chefs and cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems. The Certificate IV in Kitchen Management consists of thirty-three units, including twenty-seven core units and six elective units, so you can tailor the course to fit your career goals.



Delivery method: Face-to-face

Course Duration: 78 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Qualification Structure: Our course has been designed to meet requirements for CPC30620 Certificate III in Painting & Decorating. It contains 33 units of competency as follows:

- 27 core units
- 6 elective units

Outcomes

Potential Careers

- Commercial cooks
- Chef
- Chef de Partie
- Sous chef
- Head chef
- Small business owner

Practical Skills

- Culinary techniques, equipment, and methods proficiency.
- Menu development and adaptation for dietary needs.
- Kitchen operations management, including staff rostering and recruitment.
- Finances and budgeting skills for kitchen management.
- Leadership and team management in a diverse environment.
- Implementation and monitoring of workplace health and safety practices.



Click to read more

RTO ID: 41253 | CRICOS CODE: 03523D

CPC30620

Certificate III in Painting & Decorating

This qualification provides a trade outcome in painting and decorating for residential and commercial construction work. It is aimed at students who would like to enhance their skills and knowledge to create further educational and employment opportunities for themselves. The Certificate III in Painting & Decorating consists of twenty-nine units, including twenty-six core units and three elective units, so you can tailor the course to fit your career goals.

Delivery method: Face-to-face

Course Duration: 104 weeks

Academic Requirements: Successful completion of Year 12 or equivalent

Qualification Structure: Our course has been designed to meet requirements for CPC30620 Certificate III in Painting & Decorating. It contains 29 units of competency as follows:

- 26 core units
- 3 elective units

Outcomes

Potential Careers

- Painter
- Decorator
- Painting Trade Worker
- Decorator Assistant
- Construction Estimator/Project Manager
- Property Maintenance Technician
- Sales Representative for Paint Suppliers

Practical Skills

- Accurate management of project budgets and costs.
- Proper use of safety harnesses and fall protection equipment.
- Planning and organising work effectively.
- Conducting workplace communication.
- Using painting and decorating tools and equipment proficiently.
- Removing and replacing doors and door/window components.
- Proficient handling of painting materials and tools.
- Application of various painting techniques and finishes.



Click to read more

RTO ID: 41253 | CRICOS CODE: 03523D

Study Pathways

01

University of Newcastle

Upon successful completion of the University Pathway Diploma and Advanced Diploma of Business programs at SCSB, graduates will have the opportunity to pursue their chosen majors within the Bachelor of Business at either the University of Newcastle (UoN) or the Australian Institute of Higher Education (AIH).

02

University of New England

Upon completion of the Graduate Diploma program at SCSB, graduates will seamlessly transition into the Master of Business Administration (International) at the University of New England, benefiting from a 50% advanced standing equivalent to one year of the MBA program.

03

Southern Cross Institute

Upon successful completion of the University Pathway Diploma and Advanced Diploma at SCSB, graduates will have the opportunity to pursue their selected majors within the Bachelor of Business at the Southern Cross Institute, with the added advantage of receiving up to 80 credit points.



Rights and Obligations

As a college, we ensure your rights to a safe, inclusive learning environment, access to educational resources, and fair assessments. We offer support services for your academic, career, and personal development.

In return, we expect you to attend classes regularly, respect fellow students and staff, and adhere to college policies. Your active participation and timely completion of assignments help maintain a respectful and productive community.

University of Newcastle



After completing Diploma and Advanced Diploma of Business (university pathway) at SCSB, graduates can pursue their chosen majors in the Bachelor of Business at either the University of Newcastle or the Australian Institute of Higher Education.



Course Delivery

SCSB Courses are delivered face-to-face and the teaching weeks for different courses may vary in contact and content. Once enrolled, the students will be provided with an individual timetable and a complete Course Planner.

At SCSB, we provide students with the state-of-art learning facilities including access to computer labs, most up-to-date training materials and access to online business environments.

Generally, the teaching nominal hours are partitioned into the following segments:

- Face-to-Face/Moodle;
- Self-study hours;
- Assessment (Supervised) help hours.

Students need to allocate 10 hours of self-study time per week per unit to enhance their understanding. A maximum of 10 hours of self-study should be sufficient for an average student to complete the required tasks.

University of Newcastle



Pathways at UoN

Southern Cross School of Business

University of Newcastle

- Diploma of Business
- Diploma of Leadership & Management
- Advanced Diploma of Leadership & Management

Bachelor of Business
all majors

3.5 years

Southern Cross School of Business

University of Newcastle

Graduate Diploma of Management (Learning)

Master's Degrees
MPA, MIB, MBA

3 years

Southern Cross School of Business

University of Newcastle

English for Academic Purposes (from 12 weeks)

Bachelor Degrees
all majors

Southern Cross School of Business

University of Newcastle

English for Academic Purposes (from 12 weeks)

Master's Degrees
all majors

University of New England



Upon completing the Graduate Diploma at SCSB, graduates smoothly transition into the Master of Business Administration (International) at the University of New England, receiving a 50% advanced standing, equivalent to one year of the MBA program.



Course Delivery

SCSB Courses are delivered face-to-face learning mode. The teaching weeks for different courses may vary in contact and content. Once enrolled, the students will be provided with an individual timetable and a complete Course Planner.

At SCSB, we provide students with the state-of-art learning facilities including access to computer labs, most up-to-date training materials and access to online business environments.

Generally, the teaching nominal hours are partitioned into the following segments:

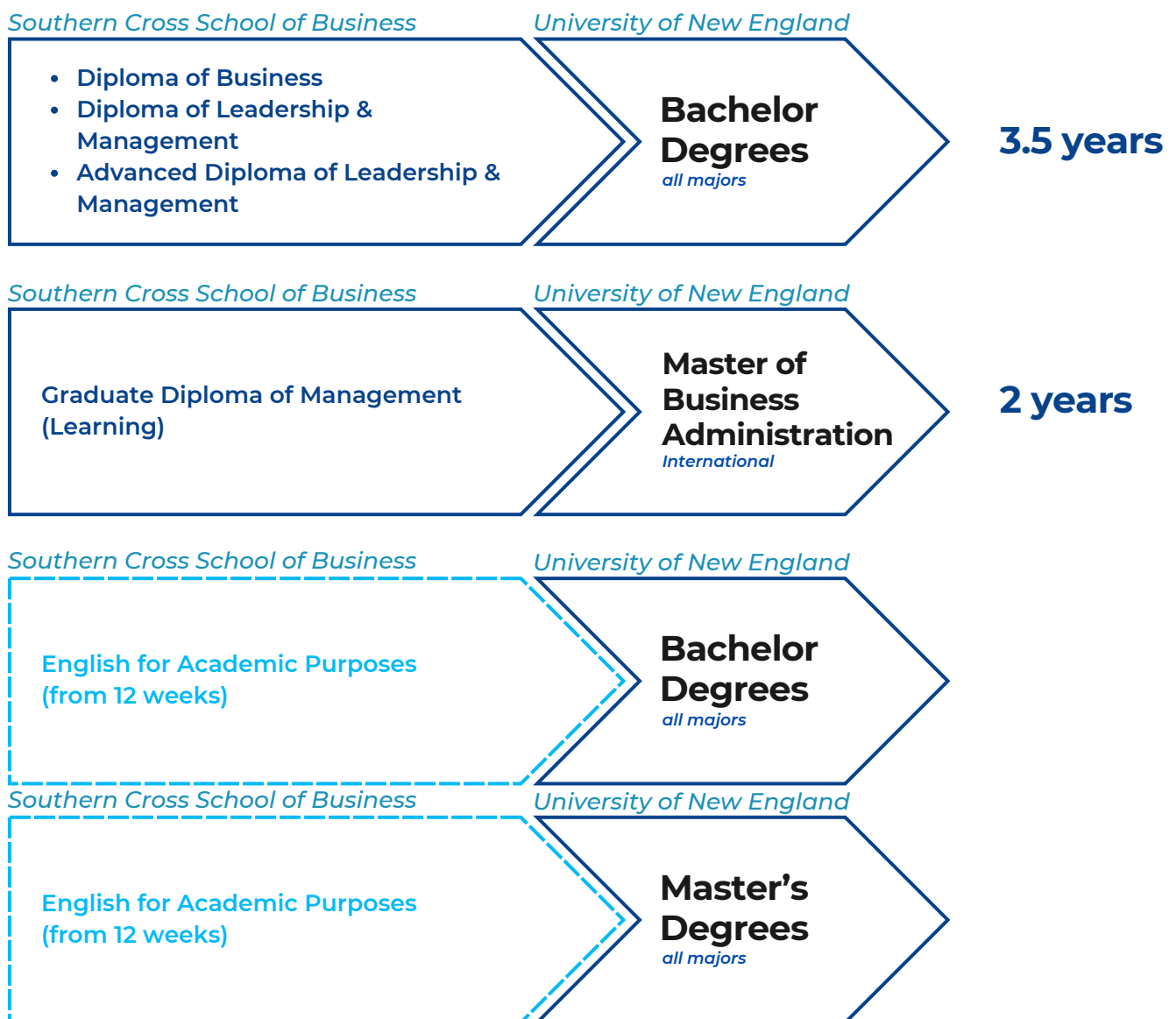
- Face-to-Face/Moodle;
- Self-study hours;
- Assessment (Supervised)help hours.

Students need to allocate 10 hours of self-study time per week per unit to enhance their understanding. A maximum of 10 hours of self-study should be sufficient for an average student to complete the required tasks.

University of New England



Pathways at UNE



Southern Cross Institute



After completing Diploma / Advanced Diploma at SCSB, graduates can pursue their chosen majors in the Bachelor of Business at the Southern Cross Institute, with the added advantage of receiving from 6 months to one year of bachelor's program.



Course Delivery

SCSB Courses are delivered face-to-face learning mode. The teaching weeks for different courses may vary in contact and content. Once enrolled, the students will be provided with an individual timetable and a complete Course Planner.

At SCSB, we provide students with the state-of-art learning facilities including access to computer labs, most up-to-date training materials and access to online business environments.

Generally, the teaching nominal hours are partitioned into the following segments:

- Face-to-Face/Moodle;
- Self-study hours;
- Assessment (Supervised)help hours.

Students need to allocate between 10 hours of self-study time per week per unit to enhance their understanding. A maximum of 10 hours of self-study should be sufficient for an average student to complete the required tasks.

Southern Cross Institute



Pathways at SCI

Southern Cross School of Business

- Diploma of Business
- Diploma of Leadership & Management
- Advanced Diploma of Leadership & Management

Southern Cross Institute

Bachelor of Business
all majors

3.5 years

Southern Cross School of Business

Diploma of Community Service

Southern Cross Institute

Bachelor of Business
*Human Services
Management*

4 years

Southern Cross School of Business

English for Academic Purposes
(from 12 weeks)

Southern Cross Institute

Bachelor of Business
all majors

Our Campus





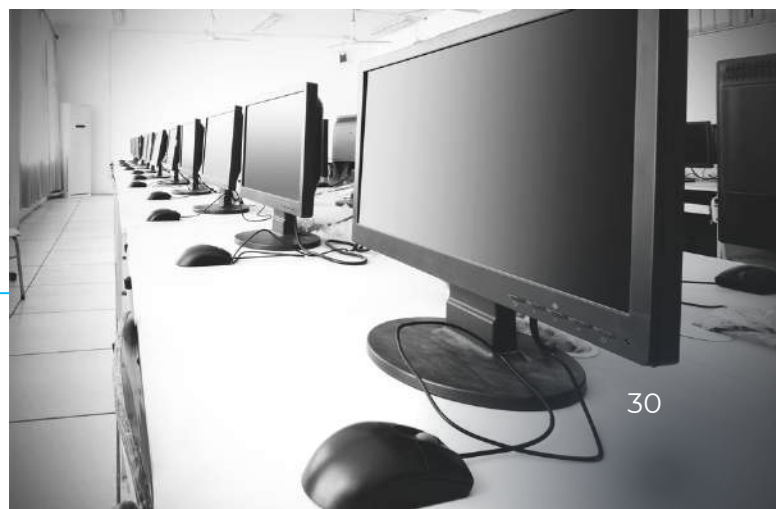
Computer Lab and Classrooms

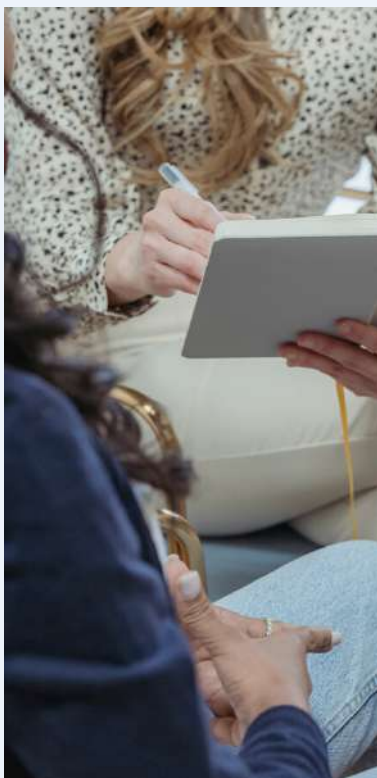
SCSB campuses have a well-equipped computer lab and classrooms with free Wi-Fi. There are computers available for general student use. However, for ease of computer access for personal study purposes, SCSB encourages students to bring their own laptops/ media devices when attending their classes.

In keeping with acceptable practice, SCSB's study and work environment of all students and staff is based on mutual respect.

Students are expected to keep Classroom, Computer Lab and other areas clean and tidy. Students are required to remove all litter, work papers, bags and all personal belongings at the end of each class or upon leaving an area. All litter is to be placed in bins appropriately.

Classroom furniture such as desks and chairs are to be returned to a neat and tidy position at the end of each session. Classroom equipment such as computers and televisions can only be moved to another room with the permission of the trainer and need to be returned after use.





Student Support Services

Southern Cross School of Business (SCSB) prioritises student success with robust Student Support Services. Academic assistance is provided through counselling services, addressing both personal and educational needs.

English language support ensures effective communication for students of diverse linguistic backgrounds. General student services offer guidance on administrative matters, fostering a supportive environment for a well-rounded educational experience at SCSB.

01

Academic Support

SCSB is committed to ensuring that students are provided with academic support to assist them in reaching their full potential. Our passionate academic staff help to improve student study skills, understand assessment task requirements and information to prepare for their future career. New Student Orientation is conducted at the beginning of the course in which students are advised to contact their respective course coordinator for any additional academic support. Students are provided contact details of their respective Trainers who will then provide students with relevant academic assistance.

02

Student Services

SCSB's Student Support Services provides a range of services to students. Student Support Team's aim is to assist students and graduates for their further education and career progression, provide information and advice in selecting the right career path, personal counselling in matters related to the student academic life.

03

English Language Support

If English is not a student's first language or if students need additional English Language Support, they can avail following ELICOS Courses:

1. General English
2. English for Academic purposes

These courses are designed for beginner to upper-intermediate students.

04

Counselling Services

At SCSB, we recognise that personal well-being enhances academic success. Many of our students, living far from home and adapting to a new country, face additional challenges. Our counselling services, facilitated by internal staff and external professionals, support students in addressing various issues such as homesickness, study-life balance, stress management, relationship concerns, motivation, psychological challenges, and distressing situations. These services are provided free of charge to all students.

National Code of Practice (National Code 2018)

The Department of Education and Training (DET) regulates the education and training sector's involvement with overseas students studying in Australia on student visas through the Education Services for Overseas Students (ESOS) legislative framework and the Tuition Protection Service. This protects Australia's reputation for delivering quality education services and the interests of overseas students, by setting minimum standards and providing tuition and financial assurance.

The legislation mandates a nationally consistent approach to registering education providers so that the quality of the tuition, and care of students, remains high. The professionalism and integrity of the industry is further strengthened by the ESOS legislation's interface with immigration law. This imposes visa related reporting requirements on both students and providers. The National Code 2018 is established under the Education Services for Overseas Students (ESOS) Act 2000.

National Code of Practice 2018 Key Points:

- Ensure that recognition of prior learning/credit transfer of students is conducted and recorded in a formal process;
- Provide refunds to the students as per the SCSB's International Student Fees and Refund Policy and Procedure;
- States clearly in the SCSB Letter of Offer and Written Agreement that the student is responsible for keeping a copy of the Written Agreement as supplied by SCSB and receipts of any payments of tuition fees or non-tuition fees;
- Recruit students in accordance with the National Code 2018 and SCSB Course Entry Requirements;
- Ensure fairness by committing to Equal Employment Opportunity;
- Ensure that all academic staff and assessors are suitably qualified and experienced;
- Commit to professional development of staff;
- Comply with the guidelines issued by Department of Home Affairs;
- Provide adequate support services to students prior to arrival, on arrival and during their study at SCSB;
- Ensure student personal information is filed and maintained appropriately;
- Protect international students whilst studying in Australia;
- Protect Australia's reputation as an education provider to international students by ensuring National Standards are met;
- Enable the Commonwealth to monitor and sanction providers as appropriate;
- Assured the integrity of the student visa program.

SCSB Policies



Course Progress and Intervention

SCSB's Continuous Improvement Committee, or nominee, will monitor and assess the course progress of students at the end of each Study Period.

SCSB Trainers & Assessors will regularly assess their students' progress on an individual basis to determine whether their students are able to complete their studies within their period of enrolment.

Whilst unsatisfactory Course Progress is often defined as not demonstrating competency in 50% or more of the course requirements in a Study Period, SCSB will evoke its Risk Intervention Strategy that will be specifically designed to assist students in achieving their academic goals.



Complaints and Appeals

SCSB encourages students to express any concerns they may have about study or other matters that they might face. Students should familiarise themselves with the Student Complaints and Appeals Policy and Procedure for details. Students wishing to make a complaint or lodge an appeal may do so by filling out the Complaints and Appeals Form available at SCSB Website or at SCSB Reception.



Deferral, Suspension and Cancellation

SCSB enables students to defer, temporarily suspend or cancel their studies during their enrolment at the School through formal agreement in certain circumstances in compliance with the National Code 2018, Standards for RTOs 2025 and ELICOS Standards 2018. SCSB is committed to the welfare of its students and to ensure that appropriate support is available to all students and to ease the transition into life and study in Australia.



Transfer between Registered Providers

SCSB will consider a student's request for transfer between registered providers in compliance with National Code 2018, Standards for RTOs 2025 and ELICOS Standards 2018. SCSB has procedures in place for the International Students who wish to transfer to and from the School.

SCSB Policies



Recognition of Prior Learning and Credit Transfer

SCSB uses an objective, non-discriminatory, transparent and systematic process to evaluate and grant recognition of prior learning and credit transfers for qualifying students.

Recognition of prior learning and credit transfer processes are designed to ensure all relevant legislation and regulatory requirements are met, records maintained, and the prospective student is well informed and receives a high level of student service and support throughout the entire process.

The aim of granting RPL /CT is to reduce the amount of learning required to achieve a training package qualification or VET accredited course by acknowledging an individual's skills, knowledge and/or experience acquired through formal, non-formal and informal learning.



Student Fees and Refund

Students are required to pay tuition fees prior to the commencement of classes and as stated on their signed written agreement i.e. Letter of Offer.

Tuition Fee costs are shown in Australian dollars and can be paid through bank transfer, debit card/credit card and cash. All refunds will be processed in line with the SCSB Refund Policy, refer to the SCSB website www.scsb.nsw.edu.au for details.



Discrimination

SCSB takes great care to ensure that all students and staff members are treated fairly and equitably.

Discrimination means treating someone unfairly because of differences based on race, gender, religion, cultural group, physical disability sexual orientation or age. It is against the law, and action will be taken against those in breach of the law. Any matters in relation to discrimination must be reported to the Student Support Manager.

Further information can also be obtained by contacting the Anti-Discrimination Board.

Workplace Health and Safety

Safety is our priority at Southern Cross School of Business. Through regular training and risk assessments, we ensure a secure workplace, empowering everyone to contribute to a safe and healthy environment.

The NSW Workplace health and safety legislation aims to protect the health, safety and welfare of people at work. It lays down general requirements which must be met at places of work in NSW. SCSB is committed to fulfilling its responsibilities under the Act. For further information regarding Work Cover, please contact the following organisation:

Work Cover

- Level 10, Centennial Plaza Building C, 300 Elizabeth Street, SYDNEY 2000
- Phone +612 8260 5877 OR call 131050
- www.workcover.nsw.gov.au

In compliance with the regulations of the Work Health and Safety Act 2011, SCSB is committed to take reasonable steps to maintain health and safety of its students and staff. The appendix of this document contains floor maps showing fire exits.

Fire exit plans are displayed in all rooms, the foyer area and hallways. Firefighting equipment is available at locations marked on the floor map. Please refer to Floor Plan.

SCSB ensures safety at the facility by:

- providing and maintaining equipment and systems that are safe;
- providing information, instruction, training and supervision necessary to insure health and safety of students and staff; and
- maintaining safe entrances and exits



Evacuation in Case of Fire



Situations may arise when Southern Cross School of Business (SCSB) campus will be evacuated. In such situations, the following steps must be followed:

Floor wardens will notify each room of the need to evacuate;

Trainers & Assessors will take charge of the Classroom;

Students accompanied by their Trainer/Assessor will exit in an orderly manner through the fire stairs, shown on the floor plan displayed in each room. Please refer to the floor plans in the Appendices;

Students, Trainer & Assessors and other staff will assemble at the allocated point until further instructions are given.

Personal effects only are to be taken as bags can impede evacuation;

Information for International Students



Point of Contact

Name	Designation	Email
Mr. Samardeep Singh	General Enquires	admin@scsb.nsw.edu.au
Mr. Ata-E-Elahi	Admissions	admissions@scsb.nsw.edu.au
Ms. Shrushti Daware Mr. Samardeep Singh	Student Support	admissions@scsb.nsw.edu.au student.support@scsb.nsw.edu.au admin@scsb.nsw.edu.au
Mr. Yasinur Rahman	Principal Executive Officer	principal@scsb.nsw.edu.au
Mr. Rajesh Karamchandani	Marketing	marketing@scsb.nsw.edu.au
Mr. Rohan Jayantha	Accounts	accounts@scsb.nsw.edu.au
Mr. Shah Ehasan Habib	Course Coordinator (BSB)	shah@scsb.nsw.edu.au
Ms. Oajiha Alam	Course Coordinator (CHC)	oajiha@scsb.nsw.edu.au
Ms. Abhilasa Kaushik	Course Coordinator (ELICOS)	abhilasa@scsb.nsw.edu.au
Mr. Suvich Visechom	Facilities Officer	suvich@scsb.nsw.edu.au
Mr Sujan Shahi Mr. Syed Muhammad Iqbal Shah	IT Support	itsupport@scsb.nsw.edu.au

Supplementary Fees

Item	Fee
Enrolment Fee (Non-Refundable)	\$250.00
Reissue or Replacement of Student ID Card	\$30.00
Reissue or Replacement of Certificate /Statement of Attainment/ Transcript	\$50.00
Re-issue of CoE after Expiry Date or Cancellation	\$250.00
Assessment Resubmission Fee (after 2nd attempt) or Late Submission Fee	\$50.00/assessment
Assessment Re-Submission (after the end of term)	\$100.00/assessment
Assessment late submission fee after issuance of ITR	\$150.00/assessment
Appeal of Assessment /Re-assessment	No charges
Unit re-enrolment fee (for students who exceed the maximum duration period)	\$500.00
Change of Course/ Location/ Class/ Shift	\$200.00/change
RPL – Per Unit of Competency	\$350.00
Administration Fee (if applicable)	\$250.00
Late Payment of Tuition Fees	\$100.00/ instalment
Debit Card Transaction Fee	\$0.88
Credit Card payment surcharge (min. \$0.88)	3%

Please note all these fees are payable in advance of the process of your request.

RTO ID: 41253 | CRICOS CODE: 03523D

International Students



Scan this QR code for SCSB Refund Policy (International Students)

Domestic Students



Scan this QR code for SCSB Refund Policy (Domestic Students)

Before the commencement of classes, students are obligated to pay their tuition fees as outlined in their signed written agreement, typically referred to as the Letter of Offer. The costs of tuition fees are denoted in Australian dollars, and students have the flexibility to make payments via bank transfer, debit card/credit card, or cash. It is crucial to adhere to the stipulated payment deadlines to ensure a smooth enrolment process.

Additionally, the Southern Cross School of Business follows a transparent and standardised refund policy, ensuring that any eligible refunds are processed according to the guidelines outlined in the institution's Refund Policy.

This approach promotes financial clarity and fairness in managing tuition-related transactions for students at the Southern Cross School of Business.

Refund Arrangements

Why Choose Australia?

WORLD-CLASS EDUCATION

Australia excels in international education, boasting a premier higher education system upheld by top-notch institutions, supported by rigorous quality control and government accreditation.

SAFE AND MULTICULTURAL ENVIRONMENT

Australia, with a stable economy and global safety recognition, is a multicultural hub. Residents in major cities enjoy high living standards, quality healthcare, and excellent public infrastructure. Notably, 30% of the population contributes to the nation's diverse cultural fabric by hailing from overseas.

EMPLOYABILITY-FOCUSED DEGREES

In Australia, numerous courses are designed to support a smooth transition into your desired career. Through integrated internships and industry work experiences, woven into the course structure, you'll not only be well-prepared for the workforce but also equipped with the latest practical skills that employers seek.

REWARDING AND SUPPORTED STUDENT EXPERIENCE

We provide expert international student, academic, and career counsellors to enhance your experience. On campus, you'll enjoy diverse extracurricular activities, and off-campus adventures will lead you to iconic Sydney destinations like the Opera House, Bondi Beach, and the Blue Mountains.



JOB OPPORTUNITIES

Australia is a great place to work as an international student, with opportunities for you to work part-time while studying and full-time during the semester break to your visa condition.

If you are interested in staying in Australia to work after your graduation, you may be eligible for the Post-Study Work stream of the Temporary Graduate visa – subject to meeting the requirements of the Australian Department of Home Affairs.

*Living and
Studying in
Australia*



Living In Sydney

Sydney, a captivating city for international students, offers a welcoming climate year-round. As Australia's business capital, it beckons professionals in pursuit of innovation and growth. Renowned globally for its multicultural atmosphere, Sydney stands among the top choices for international education.

Explore free art galleries, enjoy films at local cinemas, or partake in outdoor adventures—whether hiking in the picturesque Blue Mountains or catching waves at iconic beaches like Bondi. Sydney extends an invitation to international students, promising a dynamic blend of academic excellence, cultural richness, and natural beauty.

CONVENIENT PUBLIC TRANSPORT

Sydney's transportation system is not only safe but also clean and reliable, offering various options such as buses, trains, ferries, and light rail for convenient city travel. The Southern Cross School of Business, situated approximately 20 kilometres from Sydney's city centre, is seamlessly connected with an on-campus train station and multiple bus routes, ensuring easy accessibility for students and visitors alike.

PERFECT CLIMATE

Sydney generally has a temperate climate with an average of 240 days of sunshine annually. The winters are cool and mild, while the summers are warm.

RTO ID: 41253 | CRICOS CODE: 03523D

Accommodation

The Student Support Officer at SCSB is a valuable resource for students, offering information, advice, and guidance regarding accommodation services before their arrival or in case adjustments are needed while in Australia. The country provides a diverse range of accommodation options, and below are brief descriptions of some of these choices.

Homestay/ Private Board

This is a common form of accommodation is where students live with an Australian family. Homestay or private board is where you live with a family, couple, or single person/s in their own home. There are many 'Home-stay Providers' operating in Australia and these arrangements will vary from Full Board, Part board, or Board in Exchange.

Private Leasing/ Rentals

The housing rental market in Sydney offers a wide range of housing options. Signing a lease on your own for an apartment, flat or house can offer you an independent lifestyle and privacy. You may also plan to stay in this property for the duration of your course.

Hostels/ Guesthouses

Generally, these are temporary accommodation arrangements and are available from \$90.00 to \$150.00 per week. Prices will depend on shared facilities, meals provided, shared rooms, etc.

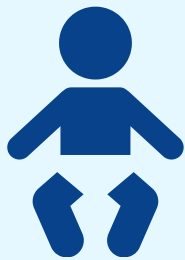


Studying in Australia with children



Studying in Australia with children

Childcare



If applicable, you will need to arrange childcare for children under the age of five years while you are attending classes if you do not have a spouse to care for them in the family home.

There are many childcare centres near Bankstown. Most are community-based centres and are open to public as well as staff and students. Please ask one of the Student Support Officers if you are having difficulty in finding a childcare centre for your children.

Schools



It is strongly advised to arrange schooling for children over the age of five years well in advance of your arrival in Australia.

There are two separate schooling systems which operate in Australia: Government funded Public Schools, and Private Schools.

Tuition fees must be paid for dependents of international students who attend a school in NSW. These fees must be paid before your child can obtain a visa. Government School fees range from AUD 4,500 to AUD 6,500/ year per child. An initial application fee of around AUD\$200 may also be applicable.

Mobile phone and Internet



Mobile Phones and Internet

Australia has a range of phone and internet services available including public phones, fixed (landline) phones, mobile and internet. Some of the major mobile phone and internet providers are Optus, Vodafone, Telstra and Virgin.

Many providers of phone services have outlets in major shopping centres. Mobile phones and SIM cards can also be purchased from some Australia Post Offices.

Internet

Many internet providers in Australia are also mobile or fixed phone carriers, and they offer pre-paid or contract internet plans like the above.

If you choose a contract service, will receive a modem, and just like a phone service, you pay a monthly rate to get a certain data allowance. Ask the providers you are considering for details of plans that might suit you.

Making International Calls

To make international telephone calls from Australia, dial 0011 followed by the country code, the area code (if required) and the telephone number. To call Australia from overseas, dial 61 followed by the area code and telephone number.

To make calls from one location to another within Australia, dial the area code (if required) followed by the telephone number.

Driving in NSW



If you are on an international student visa and you hold a current overseas driver license you do not have to obtain an NSW driver's license so long as:

- You remain on a student visa.
- Your overseas license remains valid and current.
- You have not been suspended or disqualified from driving in NSW or elsewhere.
- You have not had your license suspended or cancelled or your visiting driver privileges withdrawn.
- Your license must be either written in English or, If the license is not in English, you must carry an authorized English translation.

You must carry your license from your home country, including an English translation if it is in a language other than English, with you when driving and you must be able to prove genuine student status to NSW Police, if required. A visa and letter from an educational institution and a statement from a consulate or diplomatic office may be used to establish your student status.

Driving in NSW



It is illegal to drive without being properly licensed. Before attempting to drive on any road in Australia make sure that you have a proper license, and you know the road rules.

There are certain criminal offences, such as drink driving, where the police can suspend your license on the spot. You cannot drive while your license is suspended.

- For details on Australian Road Rules please see the Service NSW website.
- For details on driving in Australia please see the Guide for International Drivers. Translated versions are available.

There are several different types of driver's licenses that you can hold in Australia. To ensure that you have the correct license and to understand the different types please see the Road Users' Handbook.

When driving and registering a car in NSW it is essential to have CTP (Compulsory Third Party) Insurance. This insurance is sometimes known as a 'green slip' and you must pay the bill for your CTP insurance when, or before, it is due as there are no time extensions. It is strongly recommended that you also have third party property damage or comprehensive insurance for your car if you are planning to drive in NSW.

If you need a proof of age card you can visit Service NSW to obtain one. You will be required to show them photographic identification. If you require further advice or assistance, please contact the Service NSW on 13 77 88.

Transport Services



Transport
for NSW



Sydney's public transport system mainly comprises of bus, train, taxi and ferry services. Taxi services are available but at a more expensive rate.

For further information regarding timetables, fares and routes please refer to the following websites.

- Rail Service: Rail | transportnsw.info
- Bus Service: Bus | transportnsw.info
- Ferry Service: Ferry | transportnsw.info

To get information in general regarding Bus, Train, Ferry Services, please call 131500 between 6:00am – 10:00 pm (7 days) or refer to: Home | transportnsw.info



RTO ID: 41253 | CRICOS CODE: 03523D

Student Visa Compliance



Student Visa Compliance



1 FULL-TIME STUDENTS

Students are required to give accurate details of a local address and contact number to SCSB upon enrolment. You are also required to inform SCSB of any change of address or contact number within 7 days of moving residence or changing contact number. Please contact staff at Reception, to give your new details by filling in the Change in Contact Details Form.

2 CHANGE OF CONTACT DETAILS

It is a requirement of your student visa that you are enrolled in a full-time study load. However, under compassionate and compelling reasons, a student can reduce their study load by providing supporting documents to SCSB.

3 CONDITIONS AND COMPLIANCE

Mandatory conditions are attached to all student visas, while discretionary conditions are attached according to individual circumstances. If students bring family members with them, then additional conditions may apply. A full list of conditions is available on the Department of Home Affairs website.

4 DEPENDENTS

Most Student visas permit multiple entry to Australia. Students who have left Australia during the study period, should check with the Australian High Commission or Embassy in their country, prior to returning to Australia, to ensure their visa has not been cancelled by Department of Home Affairs.

5 RE-ENTRY TO AUSTRALIA

It is a requirement of your student visa that you are enrolled in a full-time study load. However, under compassionate and compelling reasons, a student can reduce their study load by providing supporting documents to SCSB.

For further information regarding student visa conditions refer to:

[https://www.homeaffairs.gov.au/Busi/visas-andmigration/visa-entitlement-verification-online- \(vevo\)](https://www.homeaffairs.gov.au/Busi/visas-andmigration/visa-entitlement-verification-online- (vevo))

6 WORK CONDITIONS FOR STUDENT VISA HOLDERS

For further information please refer to Department of Home Affairs website:
<https://www.homeaffairs.gov.au/Trav/Stud/ More/Work-conditions-for-Student-visaholders>

Critical Incident and Emergency Management



Under standard 6 of the National Code 2018, SCSB will support students to adjust to study and “life in Australia”, to achieve their learning goals and to achieve satisfactory academic progress towards meeting the learning outcomes of the course. It is to ensure that appropriate support services are available to international students to ease the transition into the life and study in Australia and allow access to appropriate assistance for the student as needed.

KEY DETAILS TO BE REPORTED



Key details to report include the time, location and nature of the incident (e.g. threat, accident, death or injury), names and roles of persons involved. The SCSB Incident Report Form must be completed incorporating all the key details of the incident.

Critical incidents are not limited to, but could include:

- Missing students;
- Severe verbal or psychological aggression;
- Death, serious injury or any threat of these;
- Natural disaster;
- Domestic violence, sexual assault, physical assault, drug or alcohol abuse;
- Non-life-threatening events could still qualify as critical incidents occurring at SCSB

If an incident has occurred at SCSB and involves death, serious injury or a threat to life or property, the following people should be contacted immediately:

- Student Support Manager
- Principal Executive Officer

Emergency and Crisis Support

Person/ Organisation	Contact details
Police	000
Ambulance	000
Fire Brigade	000
Police Assistance Line	131 444
State Emergency Services (Flood and Storm)	132 500
National Security Hotline (Counter Terrorism)	1800 1234 00
Bankstown Hospital	02 9722 8000
Royal Northshore Hospital	02 9926 7111
N S W Rural Fire Service	1800 679 737
International Incident Emergency Helpline (within Australia)	1300 555 135
International Incident Emergency Helpline (outside Australia)	02 6261 3305
Principal	02 9633 3287
Student Support Coordinator	02 9633 3287



Medical and Emergency Facilities



FIRST CARE MEDICAL CENTRE

Central, Shop SP335, 1 North Terrace, Bankstown NSW 2200
Phone: +61 2 9793 2022

Business Hours:

8:30 am – 5:00 pm (Mon – Fri) and 9:00 am – 5:00 pm (Sat – Sun)

BANKSTOWN CENTRO MEDICAL CENTRE

Shop 247A North Terrace Centro Shopping Centre, North Terrace,
Bankstown NSW 2200
Phone: +61 2 8103 1111

Business Hours:

8:30 am – 9:00 pm (Mon – Fri) and 9:00 am – 5:00 pm (Sat – Sun)

BANKSTOWN MEDICAL & DENTAL CENTRE

67 Rickard Rd, Bankstown, NSW 2200
Phone: +61 9790 0024

Business Hours:

7:00 am – 8:00 pm (Mon – Fri)

Relevant Services in New South Wales (NSW)

Information about	Source	Contact Details
Student Visa Conditions (applying for other visas)	Department of Home Affairs (DoHA)	DoHA Website General Inquiries: 131 881
Renting Real Estate	NSW Office of Fair Trading	Fair Trading website Domain website
Tax File Number (TFN)	Australian Taxation Office (ATO)	ATO Website
Employment (information on writing application letters & resumes)	Seek	Seek Website
	My Career	My Career Website
Information on Location/ Street Maps	Whereis	Whereis Website
Overseas Health Cover (OSHC)	Medibank	Medibank Website Phone: 134 190
List of Hospitals in New South Wales (NSW)	NSW Health Department	NSW Health Department Website
Safety & Emergency: Police / Fire / Ambulance	NSW State Emergency Services	NSW SES Website Dial 000 In Case of Emergency
Driving License / Vehicle Registration	Roads and Maritime Services	RMS Website
Department of Home Affairs	Department of Home Affairs (DoHA)	DoHA Website
Legal Services	Legal Aid	Help over phone 1300 888 529 Legal Aid Website

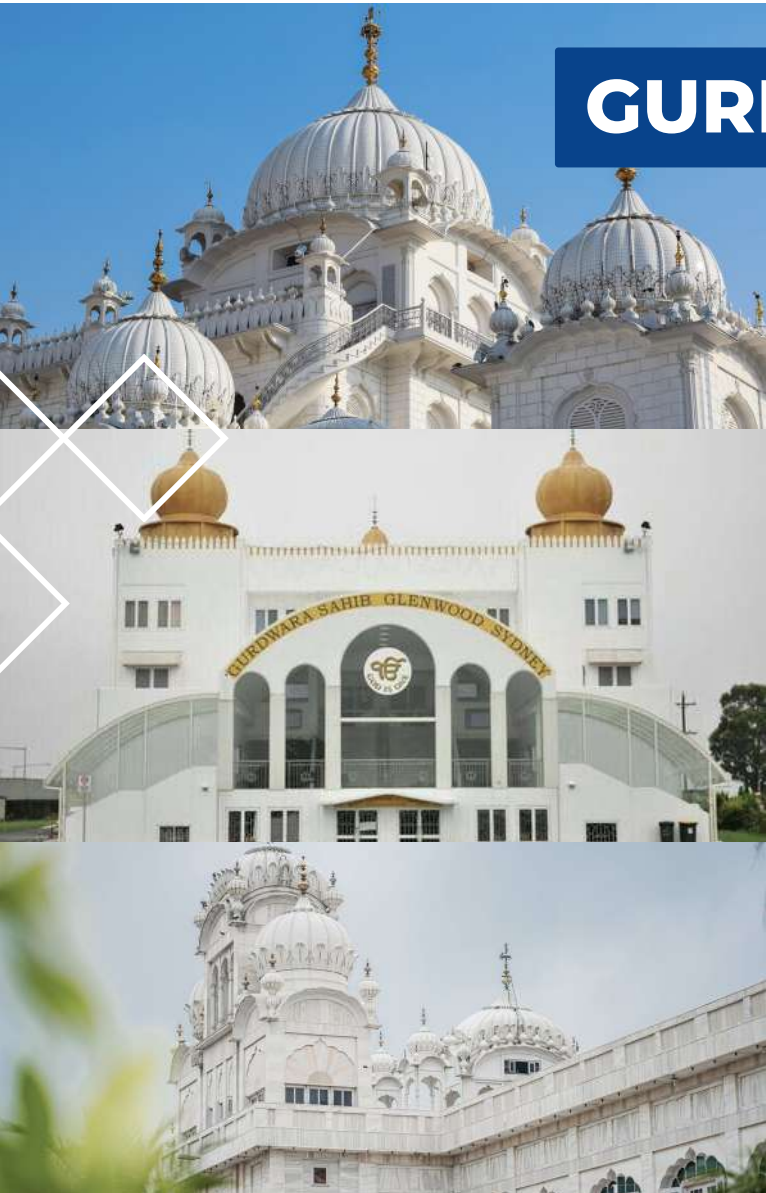
Relevant Services in New South Wales (NSW)

Information about	Source	Contact Details
Taxi Information	Taxis Combined	Phone: 133 300 or +612 8332 8888
	Premier Cabs	Phone: 131 017
Family Assistance	Relationship Australia	Phone: 1300 364 277 Relationship Australia Website
Child Protection	Department of Community Services (DoCS)	Kids Help Line: 1800 551 800 NSW DoCS Website
Sexual Health	NSW Health	Sexual Health Check Up Website
	Family Planning, NSW	Phone: 1300 658 886 NSW Family Planning Website
Australian Search and Rescue	Australian Maritime Safety Authority	AMSA Website
Pregnancy	The Department of Health	Free call: 1800 882 436 Website
Domestic Violence	Domestic and Family Violence Family & Community Services	24hr telephone support and referral. Phone: 1800 656 463 or TTY: 1800671442 FACS Website
	Rape and Domestic Violence Services Australia	Phone: 1800 424 017 Available 24 hours/ day, 7 days/ week Website

Relevant Services in New South Wales (NSW)

Information about	Source	Contact Details
External Appeals & Mediation Services	Overseas Student Ombudsman	Call: 1300 362 072* within Australia. Outside Australia call +61 2 6276 0111. Enquiries 9am-5pm Monday to Friday (AEST) Email: ombudsman@ombudsman.gov.au Website: https://www.ombudsman.gov.au
Interpreting Services	Community Relations Commission	Phone: 1300 651 500 Level 8, 175-183 Castlereagh Street Sydney NSW 2000 FAX: +612 8255 6711 TTY: +612 8255 6758
Bullying/ Harassment	Human Rights and Equal Opportunity Commission (HREOC)	GPO Box 5218, Sydney NSW 2001 Phone: +612 9284 9600 or 1300 656 419 Fax: +612 9284 9611 Email: communications@humanrights.gov.au
Professional Counselling Services	Lifeline Counselling	Phone : 131114 (24 hours , 7 days a week) Phone: +612 9840 3800 or +612 9840 3755 Toll Free: 1800 648 911 Hours: 8:30 am – 5:30 pm (Mon – Fri)
	Support for Ethnic	
	Community groups (phone counselling) Transcultural Mental Health Centre	
Disability Services	Wesley Mission	Phone: +612 9263 5555 Fax: +612 9264 4681 Website: wesleymission.org.au
	National Disability Services, NSW	Phone: +61 2 9256 3111 Fax: +61 2 9256 3123 Website: https://www.nds.org.au

Information on Places of Religious Worships



GURDWARAS

SRI GURU SINGH SABHA REVESBY

20 The River Rd, REVERSBY NSW 2212

GURDWARA MATA SAHIB

23 Lincoln St MINTO NSW 2566

S GURU NANAK GURUDWARA

81 Kissing Point Rd, TURRAMURRA
NSW 2074

GURDWARA SAHIB

4/18 Meurants Ln, GLENWOOD NSW 2768

Information on Places of Religious Worships



HINDI TEMPLES

SRI DURGA DEVI DEVASTHANAM

21 & 23 Rose Cres, REGENTS PARK NSW
2144

ISKCON

180 Falcon St, NORTH SYDNEY NSW 2060

SRI KARPAGA VINAYAKAR

123 The Crescent, Homebush West NSW
2140

REGENTS PARK SAI TEMPLE²⁸⁶

25 Rose Cres, Regents Park NSW 2143

Information on Places of Religious Worships



BUDDHIST TEMPLES

PHO MINH TEMPLE

61 Northam Ave, Bankstown NSW 2200



HUYEN QUANG TEMPLE

188 Chapel Rd, Bankstown NSW 2200

SYNAGOGUES



NORTH SHORE TEMPLE

28 Chatswood Ave, Chatswood NSW 2067

EMANUEL SYNAGOGUE

7 Ocean St, Woollahra NSW 2025

Information on Places of Religious Worships



MOSQUES

BANKSTOWN MOSQUE

30 Meredith St, Bankstown NSW 2200

BASEER MOSQUE

46 Restwell St, Bankstown NSW 2200

YAGOONA MUSALLAH

438 Hume Hwy, Yagoona NSW 2199

PUNCHBOWL MASJID

25-27 Matthews St, Punchbowl NSW 2196

Information on Places of Religious Worships



CATHOLIC CHURCHES

ST JEROME CATHOLIC

2 Turner St, Punchbowl NSW 2196

MONASTERY OF SAINT CHARBEL LEBANESE MARONITE ORDER

142 Highclere Ave, Punchbowl NSW 2196

ST JOHN THE BELOVED MELKITE CATHOLIC CHURCH

80 Waterloo Rd, Greenacre NSW 2190

ST JOHN VIANNEY

31A Rawson Rd, Greenacre NSW 2190

Information on Places of Religious Worships



CHRISTIAN CHURCHES

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS

19/27 Kelly St, Punchbowl NSW 2196

LAKEMBA CHRISTIAN FELLOWSHIP

63 Railway Parade, Lakemba NSW 2195

ST NICHOLAS ANTIOCHIAN ORTHODOX CHURCH, PUNCHBOWL

11 Henry St, Punchbowl NSW 2196

LIBERTY CHURCH OF CHRIST

122 Waterloo Rd, Greenacre, NSW 2190

NSW Public Holidays

Holidays	2024	2025
New Year's Day	Monday, 1 January 2024	Wednesday, 1 January 2025
Australia Day	Friday, 26 January 2024	Monday, 27 January 2025
Good Friday	Friday, 29 March 2024	Friday, 18 April 2025
Easter Saturday	Saturday, 30 March 2024	Saturday, 19 April 2025
Easter Saturday	Sunday, 31 March 2024	Sunday, 20 April 2025
Easter Monday	Monday, 1 April 2024	Monday, 21 April 2025
Anzac Day	Thursday, 25 April 2024	Friday, 25 April 2025
Monarch's Birthday	Monday, 10 June 2024	Monday, 9 June 2025
Bank Holiday	Monday, 5 August 2024	Monday, 4 August 2025
Labour Day	Monday, 7 October 2024	Monday, 6 October 2025
Christmas Day	Wednesday, 25 December 2024	Thursday, 25 December 2025
Boxing Day	Thursday, 26 December 2024	Friday, 26 December 2025

GET IN TOUCH

- 📍 Level 6, 2 Meredith Street, BANKSTOWN NSW 2200 AUSTRALIA
Level 8, 168 Exhibition Street, MELBOURNE VIC 3000 AUSTRALIA
- ☎ +61 2 9633 3287
- ✉ admin@scsb.nsw.edu.au
- 🖱 <https://www.scsb.nsw.edu.au/>